



# LOVE DALE RESIDENTIAL SCHOOL

(Senior Secondary)

(Affiliated to CBSE New Delhi Affiliation No. 930448)

## ACADEMIC POLICIES

### STUDENT AFTER SCHOOL POLICY

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<i>Name of Policy:</i>	<i>Student After School Policy</i>
<i>Purpose of the Policy:</i>	<i>To promote responsibility in their behaviour during and after school hours.</i>
<i>Framing &amp; Approval of this Policy given by:</i>	<b>Director</b>
<i>Name of the Director with qualification:</i>	<i>Prof. Dr. J.R. JAWAHARLAL, M.Sc., M.A., M.Ed., M.Phil., Ph.D.</i>
<i>Responsibility for its update with the approval from the Director:</i>	<b>Principal</b>
<i>Name of the Principal with qualification:</i>	<i>Dr. Annamma George, M.Sc., M.A., M.Ed., Ph.D.</i>
<i>Policy applies to:</i>	<i>All students at Love Dale Residential School, Alamode, Attingal, Trivandrum, Kerala.</i>
<i>Date of Approval:</i>	<i>01-06-2023</i>
<i>Proposed Date of Review:</i>	<i>31-05-2025</i>
<i>Principal's Signature:</i>	





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## **SCHOOL POLICIES:**

*The Love Dale Residential school is governed on the policies framed and amended from time to time. The policies and procedures are followed to achieve the goals and to encourage higher learning among learners. The policies are made in making the parents and the teachers responsible using goal-oriented policies, that help to save time, prevent confusion, and unify the school. The School Educational Policies are rules that are intended to help in the school to teach students efficiently, fairly, and safely. These rules determine how students are taught, what they are taught, and how schools manage students and school personnel. The educational policies can also help keep students disciplined in school. Hence the academic policy, assembly policy, child protection policy, classroom policy, assessment policy, attendance policy, School fees policy, anti-bullying policy, cell phone policy, communication policy, transport policy, language policy, dress-code policy (uniform policy), student code of conduct policy (discipline policy), examination policy, Search and Seizure Policy, Substitute Policy and the like are followed.*

## **ACADEMIC POLICIES**

### **(STUDENT AFTER SCHOOL POLICY)**

#### **ACADEMIC MATTERS**

*We believe in the education of the whole child - the development of academic, cultural, spiritual, and physical aspects, to prepare our pupils for the demands that society will make on them in the future.*

*In our school we have excellent facilities which enable our pupils to develop special interests and skills. It is our aim to provide a positive, calm working atmosphere at school and to achieve this, the home and school must work in close harmony and accord.*



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*To meet the differing needs and levels of development of our pupil body, according to the latest National Education Policy (NEP), we divide the functional working of the school into a foundation stage (Play, KG1, KG2, Gr. 1 & 2), primary (Gr. 3, 4, & 5), middle (Gr. 6, 7 & 8), secondary and senior secondary (9, 10, 11, & 12) stage. [As pronounced in NEW NEP (5 + 3 + 3 + 4) OF THE MINISTRY OF HUMAN RESOURCE DEVELOPMENT & MINISTRY OF EDUCATION, GOVERNMENT OF INDIA as followed by the CBSE, NEW DELHI.]*

## **THE FOUNDATION AND PRIMARY STAGE:**

*According to the NEP, the foundation stage consists of classes from Play, KG to Grade 2 (5); the primary stage from Gr. 3 to 5 (3); the middle from Gr. 6 to 8 (3) while Grades 9, 10, 11 & 12 (4) are secondary and senior secondary stage.*

*The guiding principle of the foundation and primary stage is to develop a sound and balanced programme for all our pupils. We believe that each pupil is a unique individual, with special talents and needs.*

*The teachers strive to develop the full potential of their pupils through a wide range of experiences, which will extend their understanding of themselves and the world.*

*Emphasis is placed on group work, allowing pupils to progress at their own pace. Group work in literacy and numeracy is aimed at establishing the basic skills and work habits required for developing an enquiring mind and the capacity to reason and discriminate. Personal and social qualities such as tolerance, self-discipline, and willingness to co-operate are fostered. Consequently, the necessary values and attitudes that reflect the country and the communities around it are encouraged and developed.*

*Learning difficulties and specific areas of weakness are identified early in the Primary Stage. Parents are offered advice and assistance about remediation and corrective measures by a qualified team of experienced teachers.*



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## ***THE MIDDLE, SECONDARY AND SENIOR SECONDARY STAGE:***

*While the work ethic and basic work patterns are set in the child's formative (Foundation stage and Primary stage) years, in the forthcoming stage time is spent on consolidation, extension and the building of a base on which the child can develop according to our mission.*

*In this stage we are guided by three distinct aims:*

- to develop basic skills in listening, speaking, reading, writing, natural and human sciences, numeracy, and information technology.*
- to introduce our pupils to a broad range of concepts and interesting content spanning the subjects of the curriculum.*
- to promote positive attitudes to learning and by so doing, build on the foundation for future learning.*

## **STUDENT AFTER SCHOOL POLICY**

- 1. All students are to leave the school building and grounds quickly and quietly through their designated exits.*
- 2. No student may remain on the school grounds for extended periods of time unless supervised by a teacher or coach.*
- 3. No student may climb over the palisade fencing or any closed/locked gates to leave the grounds.*
- 4. Students must leave the grounds through designated gates only.*
- 5. Students are to wait on the pavement area outside of the school grounds to be collected.*
- 6. No student may exit the school grounds through the main, front gate.*
- 7. Students may not interfere with the main front gate.*
- 8. No student may be allowed back into any classroom or venue after school once the classrooms are locked.*
- 9. Students may not ask workers or teachers to unlock classrooms or venues to collect homework etc. after school.*
- 10. Students may not be inside the school building after school hours unless accompanied by a teacher or coach.*



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## **PROGRESSIVE DISCIPLINARY PLAN FOR STUDENTS WHO ARE CONSIDERED NONCOMPLIANT WITH THE STUDENT AFTER SCHOOL POLICY**

*1st Offense - Written warning (in the school Diary of the student)*

*2nd Offense - Phone call/written information to parent/guardian*

*3rd Offense - Parents being called to school to meet the Principal.*

***The decision of the School Principal is final.***