



LOVE DALE RESIDENTIAL SCHOOL

SCHOOL PREFECTS SELECTION PROCESS

The School Prefect selection process usually commences in June each year, with the announcement of the new School Prefects occurring in July.

Before the selection process commences, students in all classes are addressed about the roles and responsibilities of a School Prefect.

ELIGIBILITY:

- ** To be eligible for these positions, students must have attended LOVE DALE RESIDENTIAL SCHOOL for a minimum of two/three school ACADEMIC year.

School HEAD BOY/HEAD GIRL/HOUSE CAPTAINS:

(Must have studied for 3 school academic years)

Criteria (Suggested)

- Academically excellent
- Participated in a variety of school activities, programs and events.
- Punctual to school with high attendance
- Consistently high standard of behaviour
- Wears school uniform appropriately
- Ability to lead peers.
- Confidence in public settings
- Diligence in classroom learning

ROLE/DUTIES:

- Representing the school at public events e.g., Independence/Republic/Annual/Founders Day.
- Speaking duties such as Excellence Expo, Graduation ceremony,
- Addressing school visitors,
- Preparation of Events along with the school team.
- Leadership roles at school e.g., assisting with lower school events – Debates, quiz, elocution etc.,

Note: A separate sheet will be provided in detail later.

Sport Secretary:

Criteria

- Participated in a variety of school sporting activities, programs and events.
- Punctual to school with high attendance
- Consistently high standard of behaviour, especially good sportsmanship, and appropriate house/ team rivalry
- Wears school uniform appropriately



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- Ability to lead peers.
- Confidence in public settings
- Diligence in classroom learning

ROLE/DUTIES:

- Leading house teams at interschool carnivals i.e., swimming carnival, athletics, cross country; assisting and encouraging younger students as required at these events.
- Organising fire-fighting drill and practices prior to events.

Cultural Secretary:

Criteria

- Participated in a variety of school music activities, programs and events.
- Punctual to school with high attendance
- Consistently high standard of behaviour
- Wears school uniform appropriately
- Ability to lead peers.
- Confidence in public settings
- Diligence in musical pursuits e.g., choir, band, instrumental etc.

ROLE/DUTIES:

- MC/ Compere at Annual School Music Night,
- Cultural events,
- Distribution of notes to music students as required,
- Assistance with music categories of Excellence Expo etc.,
- Participated in science club in previous year, with good attendance.
- Punctual to school with high attendance
- Consistently high standard of behaviour
- Wears school uniform appropriately
- Ability to lead peers.
- Confidence in public settings
- Diligence in scientific pursuits e.g., class lessons, science club, Excellence Expo
- Assist with organisation of events: Science Club, Distribute notes.

THE SELECTION PROCESS IS AS FOLLOWS:

1. Students are made aware of the criteria and the process to be followed in the selection of leaders.
2. Interested students are asked to complete an application/nomination form and submit it to the office by the due date.
3. The nomination form should be signed by the aspiring student prefect, his/her parent, or guardian, 2 teachers recommending the candidate and two students ascertain the nomination.
4. Written nominations are made by school staff and senior class students. Only current Senior Leaders are eligible to be nominated for a school leadership role.
5. Applicants are shortlisted by an allocated team of staff.



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6. Shortlisted applicants should prepare a short speech and must deliver this to their peers.
7. Students vote by secret ballot if necessary.
8. Votes are counted and the student leaders are announced on the beginning week/final assembly of the school academic year.
9. Early the following year, student leader's investiture ceremony is conducted at the school during the assembly or at an appropriate venue in the school.

APPLICATION/NOMINATION FORM (copy attached)

- The nomination form should bear the full name and signature of at least 2 staff members and 2 senior students as referees. These referees must not be the student's class teacher OR relative.
- Teachers handling senior students and current school Prefects shortlist nominees after reading each application and will check references if required.



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NOMINATION FORM FOR SCHOOL PREFECT 2023-2024

Name of the post applied for

Name of the student:

Class and section:

Academic achievement	Extra-curricular activities	Awards

Note: Separate sheet can be used in case the space is insufficient

Referred by Teachers:

Name: Name:

Signature: Signature:

Referred by Students:

Name: Name:

Class & Sec: Class & Sec:

Signature: Signature:

No. of Attachments:



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SELECTION PROCESS PHASE I

- a. Scrutiny of the nomination and shortlisting the candidates
- b. Verification with the available records and evidence

SELECTION PROCESS PHASE II

WRITTEN:

Nominees are asked to write on:

1. how they understood the school Vision
2. what he/she would do if selected as the School Prefect
3. Positive characteristics of LOVE DALE RESIDENTIAL SCHOOL
4. Qualities that make a good leader

SELECTION PROCESS PHASE III

REALITY

- Nominees present a speech to Junior students and senior students as well as the current Student Council. All nominated students will be considered as a Prefect for Student Council position.
- A Secret Ballot is held of Staff, Junior and senior students and current Student Council to shortlist students who will continue to the interview stage.
- The interview panel is made up of the PRINCIPAL (in the absence of Vice-Principal), Supervisor, Senior Teachers – 2, 1 Teacher from Discipline committee, 1 Teacher from Cultural Club, the Counsellor and the Physical Director/Directress (For girls wing-Physical Directress & for boys wing – Physical Director) - Any one.
- The announcement of the new School Prefects is made at the beginning of the school academic year preferably in July.

FINAL SELECTION BY INTERVIEW:

PANEL OF INTERVIEW

CHAIRMAN/BOARD MEMBER/MANAGER/DIRECTOR/PRINCIPAL

Assisted by: VICE PRINCIPAL/HEADMISTRESS/SUPERVISOR

School Captain's Oath

I pledge that I will:

- Represent and serve my fellow students and set an example in all aspects of school life.
- Uphold the school's rules and expectations.
- Encourage all students to follow the school's rules and expectations - I am Respectful, I am Safe, I am an Active Learner
- Demonstrate and encourage pride in our school.
- Achieve quality academic and personal excellence.