



LOVE DALE RESIDENTIAL SCHOOL
(Senior Secondary)
(Affiliated to CBSE New Delhi-Affiliation No. 930448)

Ref: LDR/PRNT-CIRC/55/2025-26

Date: 12/11/2025

Subject: Aadhar Card Renewal Facility for Students.

Dear Parents,

A facility for Aadhar Card renewal and correction for students is being arranged at school with the assistance of officials from the **Post Office Department**.

This service will be available on specific dates, which will be informed shortly. To help us organize the process efficiently, parents are requested to confirm their interest in availing of this facility by informing the class teacher at the earliest.

The campaign provides –

- Opportunities to get new Aadhaar and renew it.
- To get a new Aadhaar for children under the age of 18, both parents' Aadhaar cards, one parent must be present, and a birth certificate with a QR card is required. This is a free service.
- Aadhaar renewal is mandatory for children between the ages of five and seventeen. This is a free service.
- Along with the above free service, you can also correct your mobile number and provide a document to correct your name or address.

Kindly ensure that the following documents are sent along with your child on the scheduled day (which will be informed later):

- A copy of the Birth Certificate
- The child's existing Aadhar Card (if available)
- Any other relevant supporting document for correction, if applicable
- If aadhar has to be taken afresh, parents have to bring the child along with the associated documents which include –

Alamcode, Perumkulam P.O., Attingal, Ph: 0470-
2621910, 2623410, 2625510, Thiruvananthapuram, Kerala-695102
8330001910, 9188547528
email: office@lovedaleschool.com
www.lovedaleschool.com



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* Documents Required for a new Aadhaar Card for a Child above 5 years

- Birth certificate.
- School identity proof.
- Mother or father's Aadhaar card.

(In case of any extra documents required, it will be notified along with the circular informing you about the schedule for the Aadhar Updating Campaign, once the dates are finalised with the Postal Department.)

This initiative aims to make the process convenient for parents and ensure that all children have their Aadhar details updated accurately.

We look forward to your cooperation and hope you will make the maximum benefit out of this. A google form link is also being sent herewith. Kindly let us know your willingness through the same.

[LOVE DALE RESIDENTIAL SCHOOL - Aadhaar Card Updating Drive – Consent Form - Google Forms](#)

Thank you,

Dr. Annamma George

PRINCIPAL

Copyto: *Office file, HM, , HODs, Sugama Hindi In-Charge*

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