LOVE DALE RESIDENTIAL SCHOOL (SENIOR SECONDARY)

SUBJECT: INFORMATION TECHNOLOGY   SUBJECT CODE:VI

YEAR PLAN (2024-25)

S.No	TERM	MONTH	TOPIC / Chapters	SUBJECT ENRICHMENT
1.	**PRE MID TERM**			
	PERIOD - (JUNE)	**JUNE** **Working Days -23**	1. INFORMATIVE INTERNET	• E-commerce • Wikipedia • Google map
	ASSESSMENT 1)	**JULY** **Working Days -25**	2. MORE ON WINDWOS	• Ms edge • Windows store • Personalisation settings
2.	**MID TERM**	**AUG** **Working Days -20**	3. **FORMATTING IN MS WORD**	• **Change case** • Multilevel list • sorting

		SEPTEMBER **Working Days -18**	4. **MORE ON MS WORD**		• **Smart art** • Water mark • Cover page
		OCTOBER **Working Days- 24**	5. **MS POWERPOINT**		• **Animation effects** • Slide show control • Views in powerpoint
3	**POST MID TERM**	**NOVEMBER** **Working Days -25**	6. **MICROSOFT EXCEL**		• Working with work book • Navigation through cells • Cell editing
			7. **MORE ON EXCEL**		• Range • Auto sum • Formatting worksheet

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		DECEMBER **Working Days -18**	8. **PROGRAMMING CONCEPTS**	• **Algorithm** • Flow chart • Pseudo code
5.	**Term End Assessment** **(100 % of annual syllabus)** **REVISION –** **ASSESSMENT**	**JANUARY** **Working Days -**	**REVISION**	