

LOVE DALE RESIDENTIAL SCHOOL (SENIOR SECONDARY)

YEAR PLAN 2024-25

Class : 4

Computer Science

month	chapter	content	activities	Art integrated	parctical
june	History of a computer	1.evolution of computer 2.electronic counting devices. 3.computer generation	1.identifying early calculating device 2.identifying generation of computer	Paste the picyures of early calculating devices and their inventors.	
july	Windows 10	1.operating system 2.starting with windows 10 3.advantages of windows 10. (reading chapter)	1.how to add folder in windows 10		Visit lab- folder creation
	Periodic Test-1				
august	Ms word 2016	1.introduction to word. 2.creating a document. 3.open and save document.	1.identifying how to start ms word. 2.show how to create document. 3.show how to save / open files.		Visit lab- create document
	Unit Test 1				
September	Editing feartures	1.working with keyboard. 2.cut/copy/paste. 3.find/repalace	1.to creating a document. 2.identifying how to copy/paste the document		Visit lab-ms word
		revision			
October	first termexam				
November	Formatting features	1.formatting font style. 2.changing font case 2.text alignment	1.identifying different font style, colour, case, size.		Visit lab-ms word

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			2.creating alignment in the document.		
december	Power point 2016	1.introduction powerpoint 2.Create,saveopen 3.insert/delete a slide	1.Identifying how to start powerpoint. 2.creating slides.		Visit lab-powerpoint
	periodicTest 2				
january	Powerpoint (continues)	1.insert slide 2.duplicate slide	1.identifying how to insert slide 2.how to present slide show		Visit lab-powerpoint
	Applicataionof computer	(reading chapter)			
february	Introduction to internet	1.use of internet 2.website 3.internet technology	1.to identifying 2.how to present slide show.	To collect the pictures of webbrowser	
	unit Test 2				
march	Revision +Second term exam				